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#### Stakeholder assurance

I agree to the contents in this educational plan, and the assurance that I will be involved in the implementation of this Technology Plan for Digital Learning. Involvement in the implementation of this Plan may include: reviewing the progress of meeting the goals and objectives, being responsible for completing one or more activities in the action plan, participating in the revisions of the plan. Stakeholders associated with the district and school levels (i.e., each principal from targeted schools) should sign.

Stakeholder Name	Stakeholder Title	Stakeholder Signature
Dr. Carolyn Kossack	District Superintendent	
Dr. Pamela Albert Devine	Principal, Point Road	
Mr. Eric Platt	Principal, Markham Place	
Ms. Angie Rosen	Director of Curriculum	
Jill Lynch	Teacher	
Nick Mancheno	Teacher	
Wendy Whittle	Teacher	
Jessica Phan	Teacher	
Dan Gaestel	Technology Administrator	
Barbara Olsavsky	Technology Technician	

#### **Technology Vision Statement**

Little Silver Borough Public School District's vision supports a collaborative environment where all students can achieve their maximum potential through highly effective instructional practices that are driven by a rigorous and comprehensive curriculum. Students will utilize technology ethically to communicate with and make positive contributions to an increasingly complex, global society. Little Silver's technology committee is committed to providing all students and staff with a supportive teaching and learning environment that seamlessly integrates appropriate and effective technology to ensure all are future ready. The foundation of this plan is built upon a dedication to providing students with creative and intellectual skills that encourage critical thinking and a positive self-image.

#### **Mission Statement**

In partnership with families and community, the Little Silver Borough Public School District is invested in continued excellence by inspiring critical thinking, fostering intellectual curiosity, and promoting acceptance of individuals, allowing children to achieve their full potential as responsible, contributing citizens of an ever changing global community.

#### Section 1 – Technology Inventory

Inventory of Current Technology Networking, Telecommunications Equipment and Hardware Inventory Needed to Improve Student Academic Achievement Through 2024 Integration of Assistive Technology Devices to Accommodate Student Needs

### Five Year Educational Technology Plan Anticipated Funding Table

Little Silver School District has (3) physical locations; Point Road Elementary School, Markham Place Middle School and the Board of Education office building.

The district uses fiber optic cable (currently, a Verizon FiOS product) to access the Internet. Each building has its own Verizon FiOS connection. The current bandwidth speed is 300 Mb/s download and 300 Mb/s upload. Internal wiring and connection of all classrooms to the local area networks, our district VPN, and to the Internet, has enabled us to utilize technology to deliver and support the New Jersey Student Learning Standards. The district uses a connection fiber optic cable (currently, a Verizon FiOS product) to access the Internet. All digital devices in the district can access the wireless network in any location throughout the facilities.

Installed software includes, but is not limited to, Educational chrome extensions and apps, Microsoft Office Suite, Adobe Reader, and various special needs assistance online applications or subscriptions.

The district currently uses a web filtering appliance and an Anti-Virus software. Filtering software and antivirus protection software operate from the cloud and provide network access to all the devices in the district.

District-wide, teachers, administrators, and support staff use an online student information system to record attendance, maintain scheduling, grades, and contact information. The database has also been utilized to produce state reports and records that can be

shared with the district's board of education on a regular basis. Information specifically pertaining to special needs students is contained in a separate database system. This system can also be accessed district-wide. The district utilizes a curriculum mapping software tool (web-based) that facilitates development of curricula and provides public access to all district curricula via the district's website. Little Silver maintains a web based framework for staff evaluation and professional development.

#### Inventory Projected to Maintain and Improve Student Academic Achievement Through 2024

Area of Need	Describe for 2019-2020	Describe for 2020-2021	Describe for 2021-2022	Describe for 2022-2023	Describe for 2023-2024
Technology equipment including assistive technologies	Upgrade Physical Servers to Windows Server 2016. Merge the two domains. Investigate shifting all servers to Amazon AWS. Install 22 Kw Generators for Server Room equipment. Continue 1:1 Chromebook deployment for all K-8 grades. Maintain Content Filter for all devices. Begin looking for cost effective alternatives for refreshing the teacher devices.	Migrate all non-Admin Staff files completely to Google Drive. Increase the speeds of our Primary and Redundant WAN Connections. Maintain the student chromebook 1:1 deployment. Begin replacing Teacher Devices. Begin replacing the FM Systems. Begin upgrading the Wireless Access Points. Increase the speed of the network	Migrate Admin files completely to Google Drive. Complete upgrading the Wireless Access Points. Continue replacing the Teacher Devices. Continue replacing the FM Systems. Maintain the student 1:1 initiative. Begin to virtualize all servers in Amazon AWS. Replace the clerical staff computers. Continue to upgrade failing Smart / ENO Equipment with	Complete virtualizing the servers in Amazon AWS. Replace the UPS's in the wiring closets. Begin upgrading the fiber to the wiring closets. Begin replacing the network switches to support newer technologies. Maintain the student 1:1 initiative. Finish replacing the FM Systems. Continue to upgrade failing Smart	Finish upgrading the Fiber Connections to the wiring closets. Complete upgrading the Network Switches. Maintain the student 1:1 initiative. Continue to upgrade failing Smart / ENO Equipment with Interactive Displays.  Install any Approved Grants from PTO / EFLS / Private Donor

	Continue to upgrade failing Smart / ENO Equipment with Interactive Displays. Find a cost effective FM Classroom Audio System and replace the most critical.  Install any Approved Grants from PTO / EFLS / Private Donors	backbone. Continue to upgrade failing Smart / ENO Equipment with Interactive Displays. Install any Approved Grants from PTO / EFLS / Private Donor	Interactive Displays. Install any Approved Grants from PTO / EFLS / Private Donor	/ ENO Equipment with Interactive Displays. Explore upgrading the Primary Internet connection to latest technologies.  Install any Approved Grants from PTO / EFLS / Private Donor	
Networking Capacity	LAN: 1 Gbps Max WLAN: 1,200 Mbps WAN: 300 Mbps /300 Mbps	LAN: 1 Gbps Max WLAN: 1,200 Mbps WAN: 500 Mbps / 500 Mbps or more	LAN: 1 Gbps Max WLAN: 1,200 Mbps + WAN: 500 Mbps / 500 Mbps or more	LAN: 1 Gbps + WLAN: 1,200 Mbps + WAN: 1 Gbps / 1 Gbps or more	LAN: 1 Gbps + WLAN: 1,200 Mbps + WAN: 1 Gbps / 1 Gbps or more
Filtering Method	Cloud Based	Cloud Based	Cloud Based	Cloud Based	Cloud Based
Support and Filtering	Cloud Based internet security service	Cloud Based internet security service	Cloud Based internet security service	Cloud Based internet security service	Cloud Based internet security service
Technical Support and maintenance	Clean all equipment, replace equipment found inadequate for NJSLA and other state guidelines. Maintain equipment	Clean all equipment, replace equipment found inadequate for NJSLA and other state guidelines.  Maintain equipment	Clean all equipment, replace equipment found inadequate for NJSLA and other state guidelines.  Maintain equipment	Clean all equipment, replace equipment found inadequate for NJSLA and other state guidelines.  Maintain equipment	Clean all equipment, replace equipment found inadequate for NJSLA and other state guidelines.  Maintain equipment

	and supplies, continue technical education, Reduce and centralize printing	and supplies, continue technical education, Reduce and centralize printing	and supplies, continue technical education, Reduce and centralize printing	and supplies, continue technical education, Reduce and centralize printing	and supplies, continue technical education, Reduce and centralize printing
Telecommunications Equipment and services	Assess Primary Internet Connection and upgrade if necessary.	Upgrade Fios Connection to 500 Mbps at each building.	Continue FIOS and redundant internet connectivity.	Explore prices to upgrade the Primary Internet connection to 1 Gbps or greater.	Upgrade the primary Internet Connection to 1 Gbps or greater.
Facilities – infrastructure including central telephone & security systems	Maintain existing VoIP Equipment. Continue to install more Security Cameras. Explore the need for additional Door Swipes. Harden physical security.	Replace VoIP Servers. Continue to install more Security Cameras. Explore the need for additional Door Swipes. Continue to harden physical security.	Maintain existing VoIP Equipment. Begin replacing the existing security cameras. Continue to harden physical security.	Maintain existing VoIP Equipment. Begin replacing the existing security cameras. Continue to harden physical security.	Maintain existing VoIP Equipment. Begin replacing the existing security cameras. Continue to harden physical security.
Other Services:	Avast Anti-Virus, VEEM Backup, File Replication, Genesis SIS, IEP Direct, NetOp Classroom, UniFi Video, Live Broadcasting.	Avast Anti-Virus, VEEM Backup, File Replication, Genesis SIS, IEP Direct, NetOp Classroom, UniFi Video, Live Broadcasting.	Avast Anti-Virus, VEEM Backup, File Replication, Genesis SIS, IEP Direct, NetOp Classroom, UniFi Video, Live Broadcasting.	Avast Anti-Virus, VEEM Backup, File Replication, Genesis SIS, IEP Direct, NetOp Classroom, UniFi Video, Live Broadcasting.	Avast Anti-Virus, VEEM Backup, File Replication, Genesis SIS, IEP Direct, NetOp Classroom, UniFi Video, Live Broadcasting.

#### Integration of Assistive Technology Devices to Accommodate Student Needs

The school district's technology team (including technology instructors, Network Administrator and Technology Technician) works closely with the Director of Special Services to determine the manner by which students with special needs can be supported with the use of technology equipment.

Specialized software and hardware are used to help students with learning challenges. Devices such as color-coded keyboards, Apple Ipads, speakers, earphones, smaller mice, etc. are utilized to enhance the learning experience for children with special needs and to complement the specialized software purchased to supplement regular education instruction.

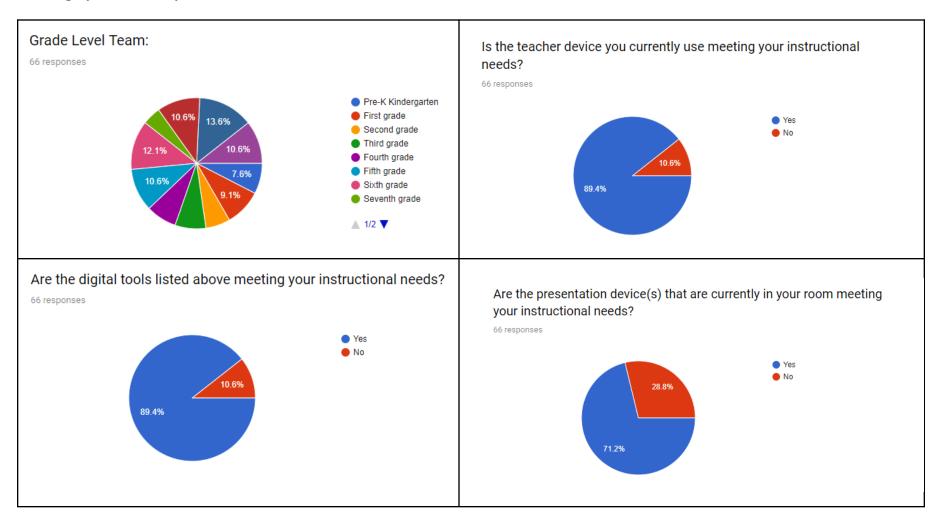
Currently, all general education classrooms and most of the special subject classrooms in the school district contain sound systems that provide enhanced audio service to students. Teachers utilize these sound systems on a daily basis.

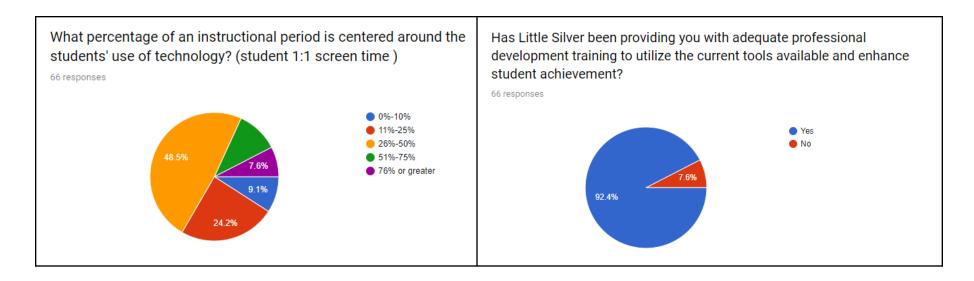
#### Section 2 - Needs Assessment

Surveys are administered and reviewed annually to provide the technology department and stakeholders with information that is used to develop a direction to keep our district Future Ready. A Subscription Resource Survey and Technology Survey were administered to district staff during the 2018-2019 school year. The surveys and results are provided in Appendix A. The surveys served to assist the Technology Department and provide guidance in the creation of the new five-year District Technology Plan. The focus of the surveys were on the following topics: Subscription Resources, Presentation Devices, Digital Tools, Instructional Technology, and Teacher Devices. Some highlights of the survey include:

- The Subscription Resource Survey helped determine the effectiveness of free and subscription tools that impact instructional
  practice and enhance student achievement. The information is utilized for budgetary decisions and decisions for district
  resources. (See appendices for results).
- 92% of the staff felt supported in their efforts to use digital tools to enhance instruction and student learning.
- 84.4% of the staff felt that their current device meets their instructional needs.
- The survey revealed an appropriate balance of screen time for students.
- Open ended responses provided information on the value of specific subscriptions and digital tools.
- Open ended responses provided information on technology improvements that are needed moving forward from a staff perspective.

#### The graphs below depict results from 2019:





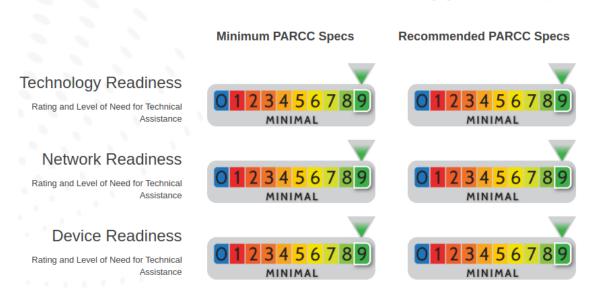
### NJTRAx 2.0 | New Jersey Digital Learning

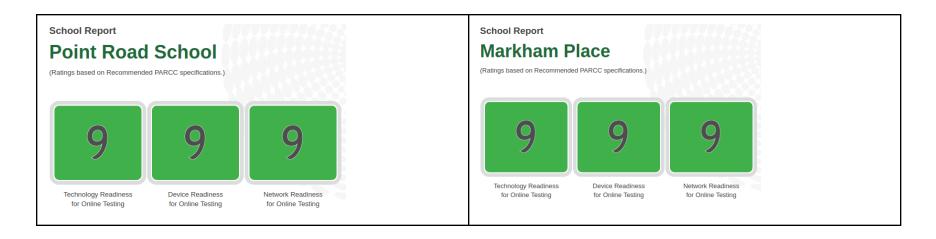
In addition to the survey, the District Technology Committee utilized the District Technology Readiness for Online Assessment (NJTRAx) to identify technology needs. Also, as required by the Department of Education, security, systems readiness and data assessments are continuing to be performed to ensure our district is in compliance with all known initiatives.

Little Silver School District NJTRAx score: 9

### **Technology Readiness for Online Assessment**

Please click on the Readiness gauges below for additional reports





NJTRAx Technology system was updated within the 2018-2019 school year

### **Little Silver Technology Plan Goals and Objectives**

#### Section 3 - Five-Year Goals for 2019-2024

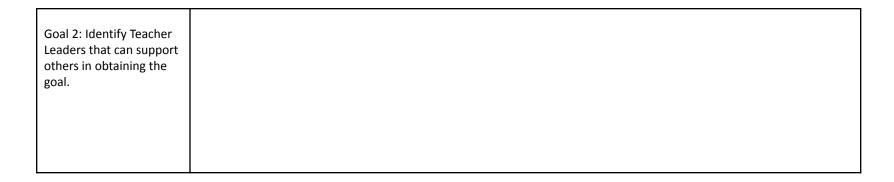
**Goal 1:** Students will attain the educational technology and information literacy skills in the New Jersey Student Learning Standards needed to succeed in the workplace of the 21<sup>st</sup> century.

**Strategy:** Educational Technology will be incorporated into all instructional practices. Evidence will be represented in curriculum guides, lesson planning, collaborative projects, online assessments and online platforms (Google APPS for Education GAFE).

**Indicator(s):** Teaching Framework domain 2e: The teacher and students make extensive and imaginative use of available technology.

Objectives	Projects/Activities (include the steps required to ensure activity completion)	Person responsible for completion of activity and those responsible for reviewing or approving the activity to move forward	Timeline (mm/yr span)	Resources
1.1 (1.3) Student Learning - All students will be provided opportunities to utilize digital tools to access, manage, evaluate, and synthesize information in order to solve problems and address solutions to multi faceted, complex problems they might	<ul> <li>Yearly revision of curriculum guides</li> <li>Curriculum committee will meet throughout the year to update unit calendars in Rubicon/ATLAS</li> <li>Professional Development sessions related to technology will be offered to</li> </ul>	Teachers, Technology Department, Professional Development Committee, Administration, School Based Tech Staff Experts	Continuous	Rubicon Atlas  Professional Development Plan  Lesson Plans  Danielson Framework for Teachers

encounter in the real	enhance instructional			
world. Students need	practices.			
to be prepared to	<ul> <li>Educational technology</li> </ul>			
address these projects	will be incorporated into			
individually and	all curriculum guides,			
collaboratively and be	content areas and			
able to create avenues	lesson plans. It will be			
to communicate their	utilized as an integral			
knowledge.	tool for obtaining			
_	information in a cross			
	curricular, project based			
	classroom, rather than			
	simply as an alternative			
	to worksheets.			
	•			
		con Atlas housekeeping to keep curriculum guid	The state of the s	The second secon
	sessions related to technology in	<mark>cluded: Google Classroom training, Flipgrid, Ne</mark>	arpod, IXL, i-Rea	dy and various other
		subscription and device training.	T .	T
1.2 Educational	Educational technology	Administrative Staff, Technology Teachers,	Continuous	Rubicon Atlas
technology will continue	will be infused into all	Teachers		Professional
to be appropriately	instructional activities			Development Plan
infused into all subject	<ul> <li>Standards based rubrics</li> </ul>			Development Han
areas to provide	Teacher Observations			Danielson
opportunities for	Students' Portfolios			Framework for
blended learning.	Lesson Plans			Teachers
Revised 2021:			<u> </u>	
Nevised 2021.		2018: standards 9.0 integrated into all content a	areas	
Goal 1: Examples of				
teacher plans that show				
blended learning				
opportunities and				
projects.				



**Goal 2:** Teachers will attain the skills and knowledge necessary to effectively and collaboratively use educational technology to assist students to achieve the New Jersey Student Learning Standards and focus on deeper learning outcomes that connect what happens in the classroom to experts and experiences beyond school.

**Strategy:** Professional Development will be provided to teachers, followed up with ongoing in-class coaching to support teachers in implementing meaningful technology integration. Student centered activities and differentiated instruction will be integrated with the use of technology in the daily lessons.

Indicator(s): Curriculum Standards, Lesson Plan Reviews, Teacher evaluations 2e

Objectives	Projects/Activities (include the steps required to ensure activity completion)	Person responsible for completion of activity and those responsible for reviewing or approving the activity to move forward	Timeline (mm/yr span)	Resources
2.1 Teachers will participate in	Professional development	Technology Department	Continuous	Lesson Plans
high quality professional development activities in educational technology	will be offered to teachers, followed by ongoing in class coaching to support teachers	Technology Teachers  Professional Development Committee		Danielson Framework for Teachers

	in implementing meaningful technology integration.  See agendas for PD inservice of	Staff developers  days which include technology training, Ed Camps, an	d various webinars a	PD evaluation and Staff Surveys ssociated with on-line
		subscriptions and free programs.		
2.2 Teachers will develop lessons that reflect student-driven hands-on technology integration and promote the use of digital tools to gather and organize information to solve problems as well as develop an understanding of the nature of an impact of technology.	Student centered activities and differentiated instruction will be integrated with the use of technology in the daily lessons.	Teachers, District Data Team	Continuous	Rubicon Atlas  Danielson Framework for Teachers  iReady  Google Apps for Education
2.3 Teachers will be evaluated on the use of technology in the classrooms.	Student centered activities and differentiated Instruction will be integrated with the use of technology in the daily lessons.	Administrative staff	Continuous	Danielson Framework Lesson Plans Teachers' Websites

**Goal 3:** Little Silver Public Schools will provide and expand the technology infrastructure that enables students and teachers to access electronic information.

**Strategy:** The Network Administrator and the School Business Administrator collaborated to assess the needs of the district infrastructure.

Indicator(s): NJTrax Score and ongoing budget support

Objectives	Projects/Activities (include the steps required to ensure activity completion)	Person responsible for completion of activity and those responsible for reviewing or approving the activity to move forward	Timeline (mm/yr span)	Resources	
3.1 The bandwidth in all schools will be maintained or increased as needed to provide opportunities for students and teachers to obtain electronic information.	Maintain student internet access based on utilization needs  Maintain and expand wireless network  Maintain and expand wired network  Redundant WAN Connections  Interconnect buildings with Fiber	Network Administrator, Administration, Technology Department	Continuous	Stay current with the latest wireless standards Network Backbone	
	2018 Bandwidth has been increased and expanded - WAN Bandwidth increased to 300Mb/s Wireless Increased to 1,200 Mb/s, Lan is at 1  Gb/s and 10Gb/s Backbone				
3.2 All students will have the equipment necessary to access electronic information.	Continue to implement and support 1 to 1 computing for students.  Updating and sustaining student devices	Network Administrator	Continuous	Variety of Wireless devices	

	2018: Students in grades 1-8 are currently 1:1			
3.3 All schools will	GAFE and web based resources and	Network Administrator, Administration,	Continuous	Variety of Wireless devices
maintain quality	applications	Teachers		
applications to support				
student achievement.		Depending on budget status for each school year	<mark>ar</mark>	

**Goal 4:** To utilize emerging technologies to effectively communicate among all the stakeholders of the school and Little Silver community.

**Strategy:** Continue to effectively utilize emerging technologies to foster and enrich school to home and school to community connections.

**Indicator(s):** Feedback from stakeholders on improved communication, attendance at events, stakeholder feedback

Objectives	Projects/Activities (include the steps required to ensure activity completion)	Person responsible for completion of activity and those responsible for reviewing or approving the activity to move forward	Timeline (mm/yr span)	Resources
4.1 Maintain or improve communication among all of the stakeholders in the Little Silver School District and outside community.	Ensure stakeholders are receiving information in a timely and useful manner.  Investigate other avenues of digital communication to ensure strategic messaging from school to community.  Website redesign using students to create graphic art to enhance	Board of Education, Administration, Technology Department, Teachers, Technology Committee	Continuous	Student management database Website GAFE Social Media
	Since 2018: The following are currently in place Code Red	ace for communication: FACEBOOK, Spotlight, Twitter, G	Genesis Parent Porta	al, Curriculum Cafe,

4.2 Provide opportunities for school and outside community to learn emerging technology used in the school system.	Promote what students are learning through opportunities to share with outside community.  Provide opportunities for parents to directly learn what students are learning in their day to day work.  Seeking grants to sustain and create programs	Board of Ed., Administrative, Staff, Technology Department Teachers, Technology Committee, School Volunteers	Continuous	Student management database Website GAFE Social Media	
	2019-24: Curriculum Cafe will continue to meet three times throughout the year to educate parents and community on current instructional practices. Teachers tweet classroom activities that highlight technology used. Teachers use class dojo to communicate with parents.				
4.3 School website will provide accurate, timely and robust information to school and outside stakeholders.	Utilize website building platforms that enable teachers and students to create and maintain websites easily and effectively.  Ensure that websites are providing accurate, timely and robust information.	Administrative Staff, Technology  Department Technology Teachers  Teachers	Continuous	Student management database Website GAFE Social Media	
	School websites are ADA compliant as per the Office of Civil Rights.				

#### **Section 4 - Professional Development Strategies**

#### **Professional Learning**

A Professional Development Needs assessment is taken by the staff at the end of the preceding year to determine perceived needs in the area of professional development. The results of the survey, along with the technology survey are brought before the Local Professional Development Committee (ScIP Team) to develop training for the school year as per the Little Silver Professional Development (LPD) Plan approved by the State and our local Board of Education. The LPD Plan includes the outline of professional development activities offered to teachers, support staff, and the administration.

#### The following goals were established by the Professional Development District Committee. (ScIP)

#### Goals:

- 1. Staff will become proficient in facilitating and utilizing on-line assessment tools and data warehouses.
- 2. Utilize digital tools to enhance instruction and learning.
- 3. Utilizing the IT department and staff developers at meetings to enhance use of Google Applications for Education (GAFE) and other associated applications.

Educators' Proficiency/Identified Need	Ongoing, sustained, high quality professional development planned	Support
Staff effectively using websites and applications that are currently available to them.	Planned professional development time during In-Service days.  Teachers will be able to choose from a variety of emerging digital tools and applications ( Google Classroom) updates.	Superintendent and Principal Meetings along with time allotted during in-Service days will offer opportunity for learning current best practices. Coaching will be offered.  Tech department and related staff will attend out-of -district conferences such as ISTE and Techspo.

Integrating digital tools into the classroom through group and individual projects	EdCamps will be provided in order for professionals to share knowledge and best education practices to assist teacher needs	Throughout the school year, workshops will be offered to support the needs of the teachers. Workshops/Edcamps will be conducted either during school hours or after school by knowledgeable staff. Webinars will be made available.
Integrating technology into the classroom through group and individual projects	Classroom and teacher coaching and new technology instructional opportunities will be made available during various staff meetings.	This will be provided by the technology department and technology teachers as the need is identified.

#### Section 5 - Evaluation Plan: Narrative and Evaluation Process

The first goal in this plan illustrates the district's view of the important role technology has to play in all of the NJ Student Learning Standards. The Technology Committee will focus much of its yearly evaluation efforts on determining how the technology is helping enable students to meet the standards as well as to develop lifelong learning skills. The district's Technology Committee views the Technology Plan as a work in progress rather than a fixed document; therefore, the goals and guidelines will be reviewed, evaluated and updated on an ongoing basis and the committee will make changes as necessary. The Little Silver District Technology Committee will continue to meet on a regular basis. Agendas and minutes from the meetings will be kept on file in the office of the Director of Curriculum, Instruction and Technology.

The following chart outlines the process to regularly evaluate how technology is utilized to enhance instruction and achievement

a. Telecommunication services, hardware, software and other services are improving education.	This can be monitored through various usage reports from online subscriptions and telecommunications services.
b. Effective integration of technology is enabling students to meet challenging state academic standards.	Increased student use of technology will show improved achievement at various academic levels. Monitoring will be completed using Google reports, iReady, IXL, and various other achievement reports from various web platforms that we use.
c. The LEA is meeting the identified goals in the educational technology plan.	This will be accomplished through Lesson Plan Reviews, Walkthroughs, Observations using the Danielson Framework and Summatives.

#### **Section 6 - Mid-Course Corrections Strategy**

The Technology Committee will meet biannually to report on progress towards meeting goals and reviewing feedback. In addition, the team will stay current with technology advances and ensure that the District is on the cutting edge of the 21st Century. The Director of Curriculum and Instruction will distribute information and communication from the Department of Education to ensure that the Committee is aware of any change in policy. Evaluations and feedback from Staff, Building Technology Representatives and members of the ScIP committee will provide feedback to the Committee as well as the Professional Development Committee as a means of assessing program and teacher effectiveness.

#### **Section 7 - Funding Plan**

#### **Five-Year Educational Technology Plan Anticipated Funding Table**

Funding for 2019-2024 will support the district's goals, activities, and timelines for implementation. The district's technology budget will continue to recognize the rise in costs and it is estimated that funding will be sustained through the fiscal year 2024. The Little Silver Public School District does not receive federal funding to provide for the purchase of technology tools. The local school budget provides the majority of funds to pay for hardware, software, peripheral equipment, data management systems, network infrastructure, and the security software need to maintain a functional network. The other source of funding is from the Education Foundation of Little Silver as well as solicited grants from other agencies. The organization is a nonprofit fundraising group that dedicates its proceeds to the district solely for the purchase of technology tools that will benefit students.

Board of Education approval is pending June 14, 2019. The 2019-2024 and anticipated fiscal year funding plan is presented above.

The below table has been completed to indicate the anticipated funding of technologies to ensure that students have access to technology.

Goal No.	Activity	Funding Source (Federal/State/Private)	Amount
1-4	Curriculum: Instructional Subscriptions	Board of Education	Approximate \$150,000 yearly budget
1-4	Technology Budget (New, Repair, Printing, Telephone, Security, Video Productions, Audio Equipment, Infrastructure, Software renewals)	Board of Education	~ \$240,000 yearly budget
1-4	Various Grant Opportunities	Private	~\$85,000 - \$200,000