



# LITTLE SILVER PUBLIC SCHOOLS

Mr. Michael E. Ettore  
Superintendent of Schools  
124 Willow Drive, Little Silver, NJ 07739

Tel: 732-741-2188  
Fax: 732-741-3644

November 19, 2020

Dear Little Silver Families,

In an effort to continuously make adjustments and improvements to our practices related to managing Covid cases in our district, I held a meeting earlier this week with both principals and the school nurses. The purpose of the meeting was to discuss our current procedures for collecting and sharing information related to the various Covid cases that come to our attention. During that meeting, it was decided that we should return to a strategy that was implemented back in the summer when we were focused on developing the reopening plans for our district. To be specific, a new, confidential email account has been created strictly for the purpose of reporting information about a potential case or positive case of Covid-19 in our families or among our staff. The email address is [LSCOVID@littleschools.org](mailto:LSCOVID@littleschools.org).

All messages sent to the above address will be seen by both principals, the school nurses and me. This way, the five of us will be able to review and discuss the information in order to collectively determine the appropriate course of action for a class, grade level or school. As always, I will also continue to share our district's data and consult with the local health officials and the Board of Education when making decisions that impact the educational process in our district. Knowing how important the data collection process is for each Covid case, I believe taking this approach will enable the district to be more consistent with the information and circumstances surrounding each individual case.

The LSCOVID email account is now active, so please begin to use it if/when needed for any information directly related to a Covid case in your immediate family. You are also welcome to use the email address for any questions you may have related to a Covid case, and one of the nurses, principals or I will respond accordingly. Knowing that we hope to welcome all of our students back to both schools for live learning on Tuesday, December 1, I sincerely hope everyone takes the necessary precautions during the upcoming Thanksgiving holiday so that we will not experience another uptick in positive cases.

Despite the fact that this Thanksgiving holiday will likely be different for many of us this year, I sincerely hope everyone is able to responsibly enjoy spending time with family and friends during the break.

Respectfully,

Superintendent